

PROTOCOL Cleaning Equipment and Colour Coding

Purpose

To define which type of cleaning equipment may be used, the colour coding and the storage thereof

Scope

Manufacturing and non-manufacturing areas, and food and non-food contact areas

General

- Only approved lint free cleaning cloths may be used (lavettes)
- Wooden equipment is prohibited
- Avoid using hollow-handled tools especially in wet cleaned areas
- Metal scrapers should not be used on product contact surfaces to avoid damaging the equipment. If there is no alternative, a visual inspection must be completed to ensure that no damage to the equipment or scraper has occurred
- Wire brushes must not be used
- The bristles of brushes used for equipment cleaning must be nylon
- Floor mops are not permitted for use on product contact surfaces
- Where possible, cleaning equipment must be engraved with contractor name

Colour Coding of Cleaning Equipment

Drain Cleaning

Dustcoat	Black
Cloths	Red chequered
Buckets	Black
Brushes	Black bristles with black end cap on handle
Brooms	Black bristles with black end cap on handle
Scrapers	Black plastic or stainless steel with black handle
Dustpan	Black
Wet floor sign	Red

Ablution Cleaning

Dustcoat	Red
Cloths	Red
Buckets	Red
Squeegees	Red end cap on handle
Brooms	Red bristles and red end cap on handle
Dustpan	Red
Wet floor sign	Red

General Plumbing – Blue overall



Sanitation of Cleaning Equipment

After use,

- Cleaning equipment must be cleaned and sanitized (if applicable) before storage.
- Cleaning equipment must be inspected for damage; especially loose bristles on equipment used on food contact surfaces and damaged mop threads

Storage of Cleaning Equipment

- Equipment must be stored off the floor, whether in storage or in production
- The storage area must be well ventilated
- Equipment used for ablution cleaning and drain cleaning must be stored separately from other equipment
- Brooms and brushes must be stored head down
- Mop must be stored head up
- Equipment storage locations must be properly labelled to ensure that the equipment are stored in their designated areas

